

Town of Milton
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Milton, DE 19968



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Milton Town Council Meeting
Monday, March 1, 2021
6:30 pm Regular Meeting

1. Call to Order
2. Roll Call
Councilwoman Meredith
Councilman Baty
Councilman Cote
Councilman Garde
Mayor Kanakos
Vice Mayor Kelly-Absent
3. Additions or Corrections to the Agenda
4. Agenda Approval
Councilman Garde made a motion to approve the agenda as written; seconded by Councilwoman Meredith. Motion carried 5-0.
5. Executive Session: Councilman Garde made a motion to go into executive session; seconded by Councilwoman Meredith. Motion carried 5-0.
 - a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents
 - b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body
 - c. Personnel matters in which the names and abilities of an individual employees are discussedCouncilman Garde made a motion to come out of executive session, seconded by Councilman Baty. Motion carried 5-0.

Councilman Garde made a motion to go into regular session, seconded by Councilman Baty. Motion carried 5-0.
6. Discussion and possible vote on Executive Session items. There were no items that required a vote.

7. Moment of Silence
8. Pledge of Allegiance to the Flag
9. Presentation of the September 30, 2020 Town Financial Audit- PKS and Company, P.A
Leslie Michalik from PKS & Company, P.A. presented the highlights of the FY20 Town Audit. In their opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the Town of Milton, Delaware, as of September 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Councilman Garde thanked Town staff for continuing to run a tight and well run ship. He also thanked the Town auditor for the depth of the report and the considerable amount of time and effort that went into its production.
10. Public Participation
Mayor Kanakos read a card received from a town resident in Heritage Creek thanking the Public Works employees for quickly responding to a water leak outside their home.

P.D. Camenisch, 302 Chestnut Street- In regards to the four way stop he would like all of Council and participants in the discussion to make sure they have all of the facts from all sources including the police and fire departments, and a traffic study and not go on a whim of misinformation. He inquired about the number of accidents that have occurred at the intersection and felt the Town should hire another police officer to slow down traffic in town.

Eban Brittingham, 420 Chestnut Street- He is strongly in favor of the four way stop at the intersection of Wharton St./Chestnut St./Atlantic St. The intersection is very questionable if you are attempting to cross on foot. The amount of time a first responder needs to stop at that intersection is not significant in their response time but to someone on foot not getting hit; in terms of a 3,000 lb. vehicle not coming through town at 50 mph it's going to make a big difference.
11. Announcement of nominations being accepted for “Citizen of the Year” and “Lifetime Volunteer” awards
Mrs. Rogers informed those in attendance starting March 2nd Town Hall will begin accepting nominations for the Citizen of the Year award and the Lifetime Volunteer awards. Nominations will be accepted until March 22nd. and winners will be announced during the April Town Council meeting.
12. Requests for removal of items from the Consent Agenda
Councilman Garde made a request to remove the Town Manager’s report from the Consent Agenda so Mrs. Rogers can speak on the highlights on her report.
Councilman Cote requested to remove the financial report from January 2021.
13. Approval of the Consent Agenda on the following items:
 - a. Written Committee Reports

- b. Written Department Reports: Town Managers Report, including the Administrative, Project Coordinator, Police, Code Enforcement, and Public Works Department Reports
- c. Finance Report and Statement of Revenues and Expenditures for January 2021
- d. Minutes: January 11, 2021 and February 1, 2021
- e. Executive Session Minutes: January 27, 2021 and February 1, 2021

Councilman Garde made a motion to accept the Planning & Zoning Commission minutes from January 19, 2021 and approve the balance of the consent agenda with the exception of the Town Manger’s report and the included financial report; seconded by Councilwoman Meredith. Motion carried 5-0.

14. Discussion and possible vote on items removed from the Consent Agenda

Mrs. Rogers presented the highlights of her report.

Councilman Garde made a motion to approve the Town Manager’s report for the month of February; seconded by Councilman Baty. Motion carried 5-0.

15. Old Business – Discussion and possible vote on the following items:

- a. Request from Denise Suthard related to an extension for sidewalk repair
Ms. Suthard had a contractor to complete the sidewalk repair but unfortunately he got sick and she didn’t pay attention to the time lapse and missed the deadline. She is dealing with two insurance companies (State Farm and USAA) to repair the retaining wall and sidewalk. Discussion was held on the timeline of the repairs. Councilman Garde made a motion to grant Ms. Suthard an extension for 45 days from March 1, 2021 and if the required work is completed within the 45 days, the Town will forgive the accumulated penalties; seconded by Councilman Baty. Motion carried 5-0.

16. New Business – Discussion and possible vote on the following items:

- a. Appointment to the Traffic Calming Advisory AD-HOC Committee
Councilman Grade made a motion to approve the appointment of George Cardwell to the Traffic Calming Advisory AD-HOC Committee; seconded by Councilman Baty. Motion carried 5-0.
- b. Request for a 4-way stop with Stop Bars at Wharton/Atlantic & Chestnut Streets
Councilman Grade a motion to table this item and ask the Traffic Calming Advisory AD-HOC Committee for comment and on the basis that the committee checks with the Milton Police Department, Milton Fire Department and the Milton Streets and Sidewalks Committee for the history of what has transpired regarding the intersection. After that has been completed the Ad-Hoc committee should give an advisory report or recommendation to Town Council on that specific intersection. The motion was seconded by Councilman Baty. Discussion was held on whether a traffic study has been or could be done on the intersection. Motion carried. 5-0.
- c. Resolution 2021-006 Approving the issuance of a general obligation bond up to \$1, 670,000 principal amount to fund the water main replacement project, to the Delaware Department of Health and Social Services, Drinking Water State Revolving Fund, as registered owner; setting forth the form and details of the bond; determining that the bond will be sold by private sale and authorizing execution of a financing agreement in connection with the bond; pledging the full faith, credit and taxing power of the Town for the bond; and authorizing other necessary action.

Discussion was held on the size of the pipe used for the project, authorized signers, interest and administrative fees, and the selling of the bond.

Councilman Garde made a motion to task the Town Solicitor to redline the document to include the comments made during the discussion with Town Council and others he may deem appropriate to conform the language throughout; then forward for the Town Council Secretary's signature; seconded by Councilman Baty. Roll call vote. Motion carried 5-0.

17. Adjournment

Councilman Cote made a motion to adjourn; seconded by Councilman Garde. Motion carried 5-0.